

Applicant Information



ST. MARK'S CE SCHOOL

ONE SCHOOL • SERVING ALL • THROUGH EXCELLENCE

Executive Headteacher

Welcome to St Mark's Church of England School. I am privileged to be the Executive Headteacher of the first all-through school in Southampton. St Mark's is truly a wonderful school filled with polite, well-mannered students and excellent staff.

I have been the Headteacher at St Mark's since 2014, and have led the development of the school to 'Good' in all categories, whilst building a brand new school and growing as an all - through!

This has only been achieved because of the fantastic whole school team I have built around me. I truly believe that a happy team makes a happy school and that everyone who works at St Mark's is valued.

Our school is a great place to work. We focus on centralised policies and routines and try to remove as many barriers as we can so that teachers can teach and nurture students without being bombarded by bureaucracy. Professional development through training and coaching is central to our offer for all staff, as no matter what stage you are in, on your professional journey, we just want you to grow as an individual.

"Staff love working at this school. They are a strong team, and feel well supported by leaders regarding their well-being and workload." - Ofsted Nov 2022.

What makes us a team is our focus on high expectations for all students and each other. We push each other to be the best we can be whilst being supportive and mindful of workload. Senior leaders have an open door policy, we listen to our staff and always strive to make adaptations to make things better for individuals, teams or the whole school.

St Mark's will continue to grow over the next 4 years. Opportunities for growth and career development for staff will be available. So if you strive for excellence in your career, like working in a team and value others wellbeing as much as your own, then please do get in touch.

Mrs Stephanie Bryant



Executive Headteacher



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Our Values & Vision

St Mark's C of E School is to be a place where students acquire the knowledge and skills to become confident, resilient, lifelong learners who can contribute to the world they live in.

Through our core Christian values of love, service and belonging students will be supported by the whole community, to achieve excellence.

Mission:

One School

St Mark's CE All Through School will be one whole school community. We will create a sense of belonging for all who enter our school. Our school will be a safe place for those who learn and work here. Relationships between staff and students and high expectations of behaviour and conduct will be the key to the success of our school. Our ethos of nurture, high standards and expectations will be modelled through the school by excellent staff. Taught in age appropriate year groups, students will be given the opportunity to benefit from shared facilities and interaction with each other. Primary aged students will have the opportunity to have access to facilities which are not normally available in primary schools. Younger students will have older students as mentors and role models to enhance their school experience. Secondary phase students will have opportunities to develop skills in leadership and mentoring of younger students.

Serving All

St Mark's C of E School will be an inclusive school, which will serve the community of Southampton. As a Church of England School, our values are underpinned by the teachings and example of Jesus. Jesus teaches us to 'love your neighbour as you love yourself'. We will put our students at the centre of our School by supporting them all irrespective of background, nationality, religion, gender or educational need to achieve high standards of education and behaviour. We will serve the students' families, working in partnership, supporting and encouraging them to work with us for the benefit of the students.

As a Church of England School we will expect our students to understand the purpose of serving others, through both our daily actions and through more sustained work helping those locally, nationally and internationally. Leaders of the school will create a culture where every member of the School community can thrive and flourish.

Through Excellence

At St Mark's C of E School we will expect excellence from everyone. This means that leaders will seek to find the most appropriate innovative practice from national and international sources. Leaders will expect the best from the staff and students across the school, and support them to achieve. All staff, in partnership with parents and the wider community, will be expected to give their best at all times to ensure excellent future outcomes for students. Our students will make excellent progress from the moment they arrive at our school. Everyone in the School community will respect and honour one another in the way they look, speak and act. We will teach students at St Mark's our high expectations and work with students and families who need additional support with this.



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Head of Year

Head of Year

Full-time

Required From September 2025, permanent

St Mark's CE School is one whole school community, where we create a sense of belonging for all who enter our school. Our core Christian values of love, belonging and service are nurtured and modelled through high standards by excellent staff.

We are seeking a Year Leader to support the day-to-day management of students,, ensuring that our students receive an excellent educational experience.

You will champion all students and develop a supportive inclusive culture, and be able to utilise excellent communication skills to develop a close partnership with students, parents and staff to help students achieve their very best.

To be successful, you will be highly organised, demonstrating how you can balance high expectations in the classroom alongside the role of a Head of Year.

St Mark's Church of England School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This role requires an enhanced DBS.



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Job Description

CORE PURPOSE:

Responsible for the pastoral and academic overview of a year group, to include monitoring and evaluating achievement and behaviour; liaising with subject teachers/Tutors and SLT regarding behaviour and academic issues to raise academic achievement.

KEY SKILLS:

- To be responsible for all aspects of student care
- To produce and update a clear development plan regarding student welfare issues which is linked to the SDP.
- To have an overview of the impact of the behaviour/discipline.
- To have an overview of the impact of the 'anti-bullying' policy.
- To have an overview of the impact of current attendance procedures.
- To have an overview of the impact of the 'inclusion' provision.
- To have an overview of the needs for each student, including medical.
- To produce clear procedures for monitoring, evaluating and reviewing academic progress.
- To report on the above to the SLT as part of the school's self-evaluation.
- To give regular reviews of progress of vulnerable students.
- To be involved in day to day student issues where necessary.
- To be involved in tracking students on report where necessary.
- To be responsible for and/or be involved in stage reviews and meetings as appropriate.
- To be involved in the online report process and data handling. p) To oversee all parental communication including parental consultation evenings.
- To liaise as appropriate with outside agencies.
- To liaise with SENCo to support the wellbeing of students.

Person Specification

Description	Essential	Desirable
Professional Qualifications		
Qualified Teacher Status	x	
Successful teaching experience	x	
Skills and Knowledge		
Ability to deliver well planned and stimulating lessons and to adapt teaching to respond to the strengths and needs of all pupils	x	
Experience of effective behaviour management strategies and the ability to put these into practice	x	
Evidence of planning, organisation, implementation, assessment and record keeping	x	
Experience of inclusive classroom practice	x	
Specific expertise and enthusiasm for planning and teaching a creative, cross curricular approach	x	
Personal Skills		
Be extremely well organised and able to complete all school planning, preparation and assessment to a high standard	x	
Effective communication and interpersonal skills	x	
Possess excellent ICT skills and the understanding of how ICT can be used to support learning	x	
Motivate and inspire confidence in pupils, colleagues and parents	x	
Adaptable and flexible in relation to the operational needs of the school	x	
Ability to communicate a vision and inspire others	x	

Person Specification

Personal Qualities		
A strong moral purpose and personal commitment to the aim and values of St Mark's C of E School	X	
Commitment to always act with integrity, honesty, loyalty and fairness to safeguard the assets, financial integrity and reputation of the school	X	
Commitment to continuous improvement through coaching and professional development	X	
Ability to work under pressure and prioritise effectively	X	
Commitment to maintaining confidentiality at all times	X	
Commitment to equality and safeguarding	X	



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How to apply

To apply please visit our website:

<https://www.stmarksschool.co.uk/community/vacancies-at-st-marks/>

And complete the 'teaching staff' Application form, when completed please email to: recruitment@st-marks-southampton.org.uk

If you need any more information on the role please call:
02380 772968.

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